Library Board Meeting

Frank Bertetti Benld Public Library

**Wednesday, December 13, 2023**

President Jerri Bayse called the meeting to order at 5:00 p.m. on Wednesday, December 13, 2023.

Roll Call: Present – Trustees Jerri Bayse, Bill Bertetto, Don Chapman, Denise Cadmus, Norman Emmons, Dona Hubert, Stacy Jarman, Vickie Laughlin, Cindy Saracco, and Librarian Mary Newman. All Present. There were no guests.

Pledge of Allegiance.

There was one addition to the agenda: Per Capita Grant.

**Trustee Bertetto made a motion to accept the minutes of the November 8, 2023 meeting; second by Trustee Hubert. Voice vote was unanimous. Motion carried.**

**Trustee Saracco made a motion to approve the November 2023 Finance Report; second by Trustee Cadmus. Voice vote was unanimous. Motion carried.**

**Librarian’s Report**: (Full report may be viewed on file.). Librarian Newman reported that 21 children visited Santa on Saturday, November 25. The Pour Your Own Candle class was a huge success with 3 full sessions of 10 per session. Snowflake Wreath craft will take place on January 2. Librarian Newman will be attending Members Day on Thursday, February 8. Members will meet at the Litchfield Library. Our library received numerous new books donated by the Illinois Society of Children’s Book Writers and Illustrators. Our 3rd tax payment was received in the amount of $3,461.20. **Trustee Chapman made a motion to accept the Librarian’s report; second by Trustee Jarman. Voice vote was unanimous. Motion carried.**

**Committee Reports**: There were no formal committee reports. However, Trustee Saracco presented a possible fundraiser idea that was suggested by Librarian Newman. We should explore the possibility of hosting a Bunco Party at Amore in the spring. This could generate some significant income.

**City Liaison, Norm Emmons** reportedthat the city was proceeding with the Sports Complex project. He was asked to speak with City Attorney Verticchio with respect to the Remmert Trust to ask him if he could determine what our status is and if we need to file any necessary paperwork. Since he is the city’s attorney, he would possibly do this for the library.

**Continued** **Business**: There was no continued business.

**New Business:** (a) Approval of the 2024 Board Meetings– **Trustee Bertetto made a motion to approve the Board Meeting Schedule for 2024; second by Trustee Chapman. Voice vote was unanimous. Motion carried.**

(b) Approval of the 2024 Days Closed – **Trustee Cadmus made a motion to approve the schedule of Days Closed for 2024; second by Trustee Hubert. Voice vote was unanimous. Motion carried.** (c) Approval of the 2024 Committee Assignments – **Trustee Emmons made a motion to approve the 2024 Committee Assignments; second by Trustee Bayse. Voice vote was unanimous. Motion carried.** (d) Per Capita Grant – Librarian Newman has received the necessary information and the paperwork will be completed and submitted in January. The Grant is for $1,900.

(e) Christmas Gifts – **Trustee Emmons made a motion to purchase gift cards for Mary, Harold, and Debby in the amounts of $400, $300, and $125 respectively; second by Trustee Saracco. Voice Vote was unanimous. Motion carried.**

**Items for Next Agenda** – Remmert Trust (no other items were determined at this time)

**Trustee Emmons made a motion to adjourn the meeting; second by Trustee Hubert. Voice vote was unanimous. Motion carried.** The meeting adjourned at 5:27 p.m.

Respectfully Submitted,

Cindy Saracco, Secretary